



St. Clement Catholic Elementary School

Where Each One Counts

3639 Lobsinger Line • St. Clements, ON • N0B 2M0 Phone (519) 699-5271 • Fax (519) 699-4240

Website: <https://stclement.wcdsb.ca/>

Tuesday, June 22, 2021

Hello Saints Families,

We hope and pray that your families are doing well during this time. As the 2020-2021 school year comes to a close, we would like to invite our students to have some closure to our year and also complete some tasks associated with the return of school materials and retrieval of personal belongings, report cards and yearbooks. It will also be an opportunity to return any learning devices students were loaned from the school or any textbooks/classroom items they may have.

We would like to invite our students to come to the school to pick up **student belongings (including student medication), Term 2 report cards and yearbooks (1 per family, will be given to eldest sibling), return school materials and connect with teachers** on Monday, June 28 during regular school hours. As per the communication sent out by the WCDSB, that students must be grouped by last name to maintain COVID Protocols and families having to come to the school multiple times. We ask that you please read this letter thoroughly so we can be sure all protocols are followed, and we have a safe experience for all involved.

We are requesting that **school belongings are returned to your teacher** on this date (if applicable). This includes Chromebooks (with charger), Internet devices, textbooks, library books, and/or classroom resources. **Lost and Found** items will also be displayed at the front entrance in hopes of being reunited with their owner(s).

We have assigned families a block of time to come to the school for retrieval/drop off of items to reduce the number of people gathered. Signs will be placed outside to direct you to where your teacher will be. All those on school property are asked to be mindful of wearing a **mask and physical distancing**.

Student belongings and school item drop off exchange will occur according to the students' last name:

SCHEDULE for MONDAY, JUNE 28th:

8:35 – 10:00 Family last names: A - C

10:00 – 11:30 Family last names: D -K

11:30 Staff Lunch Break

12:15 – 1:45 Family last names: L-N

1:45 – 3:15 Family last names: O-Z

If you are unable to attend the school during your allocated time, please contact the main office **as soon as possible** to pre-arrange an alternate pick up date/time. Please note that Report Cards may only be picked up by a family member. We cannot give a Report Card to another family to pass along. We thank you in advance for your understanding and cooperation during this continued period of school closure.



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WCDSB, Provincial and Local Health Protocols:

- Masks are required for all once on school property (inside and outside the building) and social distancing
- There will be no outdoor supervision; the playground and blacktop are closed
- Kindly understand that this is not the time for prolonged conversations; please have your child pick up their belongings in a timely fashion.
- If there are parents/guardians whose health leaves them vulnerable to COVID-19, arrangements can be made to have a separate pick-up date. Please make arrangements **as soon as possible** directly with Mrs. Williams in the main office.

When You Arrive at Your Scheduled Time:

- Make sure you have a bag or backpack to carry all of your personal items
- You may use the school parking lot or walk to school, if possible. If you chose to park on side streets, please be aware of the traffic signs. There will be very limited parking so you may need to find parking on the street and/or walk
- Parents will remain in their cars or distanced outside of the school. Please have your student approach their teacher's designated area (see map below and refer to signs on location) to say goodbye, drop off/pick up belongings (**you can keep the student red bags and their contents**)
- Families who have devices must return them at this time in the same condition they were loaned including the charging cable. Chrome Books will be accepted by the teacher and you will be asked to turn it on to ensure it is working; students will be asked to log out if necessary; any damage will be noted and the charger will be collected
- Boxes for library books and Chromebooks have been placed with each teacher for students to return their borrowed library books
- Please be prepared for any weather!
- Washrooms (including entering the building) are not available to families. There are no exceptions to this so please plan accordingly

We understand that there is a lot to follow, but our priority is your safety and the safety of our staff.

We thank you for your support and understanding. We look forward to seeing all our students again on June 28th!

Be well,

Mrs. Dafoe

Principal

Please see map on next page



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