



# IMPORTANT



Please sign up for **NewsWire** and **School Cash Online** to stay up to date on important information and mandatory forms! Please pass this sign up information on to any other parents you know.

St. Clement school is going 100% paperless to help stop the spread of COVID-19 and be more environmentally friendly. We have also moved **all** of our payments online to School Cash. Please see instructions below on how to sign up for both.

## NewsWire Sign-Up:

Visit our website at <https://stclement.wcdsb.ca/> scroll down the bottom of the webpage and subscribe to receive email updates!

### NewsWire

Email \*

Subscribe to our mailing list to receive news releases, updates, activities and opportunities. Some of these events, such as fundraising initiatives, may contain a commercial element. You may withdraw your consent at any time by clicking on the link at the bottom of each email.

## School Cash Online (SCO) Sign-Up:

- 1) Go to [www.stclement.wcdsb.ca](http://www.stclement.wcdsb.ca) and click the School Cash link at the top right of the webpage, then follow instructions to register and link your child to your account.

Phone: 519-699-5271

Register for School

Delays/Cancellations

Transportation

Multi-Year Plan

**School Cash**

Twitter



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## Instructions are below for how to sign up on a cell phone:

For safety and efficiency reasons, Waterloo Catholic District School Board would like to reduce the amount of cash & cheques coming into our schools. Please join the thousands of parents who have already registered and are enjoying the convenience of paying ONLINE!

It takes less than 5 minutes to register. Please follow these step-by-step instructions so you will begin to receive email notifications regarding upcoming events involving your child.



Go to the School Cash Online home page at <https://wcdsb.schoolcashionline.com/>

Select the "**Register**" option and complete each of the three registration steps.



A registration confirmation email will be forwarded to you. **Click on the link provided inside the email** to confirm your email and School Cash Online account.

The confirmation link will open the School Cash Online site, prompting you to **sign into your account**. Use your email address and password to log in.



This step will connect your child to your account.

- Enter the **School Board Name**.
- Enter the **School Name**.
- Enter Your Child's **Student Number and Last Name**.
- Add Your Child's **Date of Birth**
- Select **Continue**.
- On the next page confirm that you are related to the child, check in the **Agree** box and select **Continue**.
- Your child has been added to your account.

What does this mean?

1. Student information and **mandatory** emergency forms will be completed online through School Cash.
2. All communication between St. Clement and home will happen electronically now. You can get important information and messages through Newswire, the school website, twitter, google classroom and school messenger. Please sign up for these apps. Contact your child's teacher for assistance.
3. Payment for **all** school activities, lunches, resources or special events will only be available through School Cash.