



CUPE LOCAL 2512

September 17, 2020

**Lunch Hour Supervisor(s)
Job Posting #C-2020-23**

General Description of Duties:

Ensure the safety and security of students during the lunch period at Elementary and Secondary Schools.

Minimum Requirements:

- 18 years of age or over;
- Canadian citizen with Social Insurance Number or valid work permit to be eligible to work in Canada

Desirable Assets:

- Experience working with children
- Willingness to assume a wide variety of duties;
- Ability to communicate in a sensitive, courteous manner with students, parents, staff and the general public;
- Ability to work as a team player;
- Current First Aid and CPR certification is an asset.

Hourly Rate: \$21.98 to \$23.23 per hour, Level 1 of CUPE employee salary grid

Hours of Work: The scheduled working hour is 1 hour between 11:00am to 1:30pm (according to school needs).

Current known School openings:

- Holy Family CES
- Our Lady of Fatima CES (C)
- St. Agnes CES (W)
- St. Agnes CES (W) (Temporary assignment)
- St. Anne CES (C) (Temporary assignment)
- St. Clements CES (Temporary assignment)
- St. Dominic Savio CES (K) (Temporary assignment)
- St. Nicholas CES (W)

Weeks/Year: Approx. 42 weeks/year (September – June)

Effective Date: As soon as possible

Supply List: Schools are also recruiting for Lunch Hour Supervisor supply list. If you are interested, please follow the same application submission process.

Application Submission:



Qualified applicants are invited to submit a resume and covering letter directly to the school of interest, to the attention of the Principal. For the list of Waterloo Catholic DSB Schools please follow the link below: <https://www.wcdsb.ca/>

Qualified and interested applicants can submit a resume outlining specific qualifications and abilities (such as relevant experience) to perform the duties of this job.

Applications will be accepted up until 4:00 pm on November 16, 2020.

Only those candidates selected for an interview will be notified.

The Waterloo Catholic District School Board is welcoming of candidates from diverse communities, backgrounds and identities and encourages applications from qualified members of these groups.

Applicants are invited to self-identify if you are First Nations, Metis, Inuit, a member of a visible minority group(s) or a person with disabilities. This information is collected under the authority of the Ontario Human Rights Code and will be used to keep track of recruitment information. No personal information will be included.

At WCDSB, we are committed to respecting your privacy, and will take appropriate measures to protect any personal information you may share with us through the job application process. All personal information is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act and will be used to determine qualifications for employment. For more information about the Board's Privacy Policy, please contact our Privacy Officer at 519-578-3660 Ext. 2381.

To request this file in large print, please email aoda@wcdsb.ca. If you require a disability related accommodation to participate the recruitment process, please contact us at (519) 578-3677, extension 2368 to discuss your needs under the Human Rights Code. Responses to inquiries will be provided within 72 hours.

Successful candidates will be required to produce a satisfactory Criminal Background Check. For further information, refer to policy APS 038 on the website of the Waterloo Catholic District School Board.

