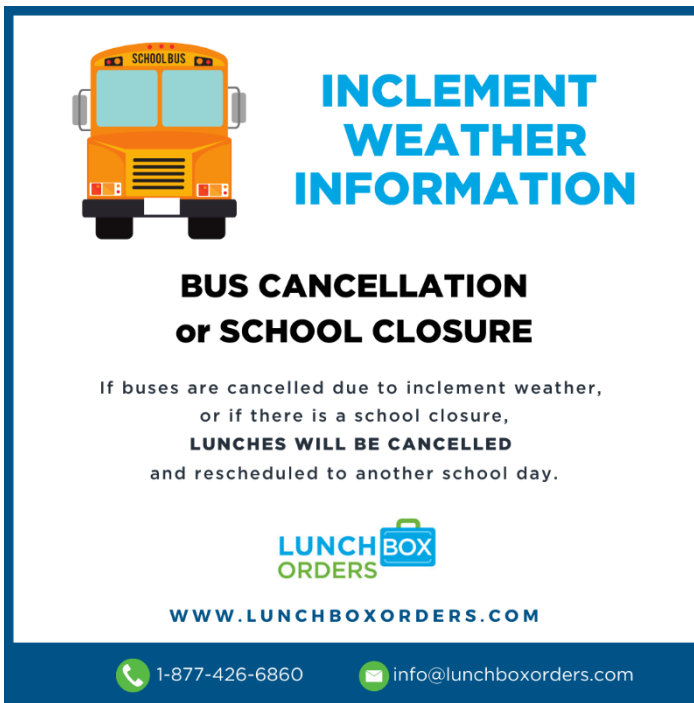


Hello Parents & Guardians,

Winter is here! In the event of a school closure or bus cancellations due to inclement weather, here is what will happen with our [Lunchbox Orders](#) delivery:



The graphic features a yellow school bus on the left. To its right, the text reads: **INCLEMENT WEATHER INFORMATION**. Below this, it says **BUS CANCELLATION or SCHOOL CLOSURE**. A paragraph follows: "If buses are cancelled due to inclement weather, or if there is a school closure, **LUNCHES WILL BE CANCELLED** and rescheduled to another school day." At the bottom, the Lunchbox Orders logo is shown, along with the website WWW.LUNCHBOXORDERS.COM. A dark blue footer contains a phone icon with the number 1-877-426-6860 and an email icon with the address info@lunchboxorders.com.

Hopefully, we will not have as many snow days and school closures as we did last winter! (fingers crossed)

In the meantime, stay warm and make your week easier with Lunchbox Orders. Info below on how to order ☺

How to Order:

1. Go online at www.lunchboxorders.com and click "ORDER LUNCH".
2. **New to Lunchbox Orders?** Click "Create an Account" to register your family's account.
3. **Already registered?** Please login directly with your current user name (e-mail address) and password.
4. Add your child to your account by clicking "add a student" and register your child with their teacher and grade for the current school year. ***** Please ensure the correct teacher and grade are selected to prevent errors on delivery days.***
5. Click "Order Now" (beside your child's name) to access the school's ordering calendar.
6. Proceed with ordering your child's lunch by clicking on the blue box for each restaurant featured.
7. All orders are submitted on the website and payment is processed on-line by Visa, MasterCard, Discover, Debit MasterCard or Visa Debit. Visa and MasterCard prepaid cards are also accepted.

The Benefits:

1. With every meal purchased, a contribution will be made to the school's fundraising program.
2. Lunchbox Orders is paperless and cashless. Ordering online is fast and easy!
3. All menu items featured are compliant with the Ontario Ministry of Education's Food and Beverage Policy.
4. Orders may be placed weekly or in advance, for the full length of the program.

Things to Remember:

- New orders must be placed by Sunday at 12pm (NOON) for the following week.
- Orders will not be accepted after the Sunday deadline.
- Cancellations will be accepted two (2) days prior to delivery.

Questions? Contact the Lunchbox Orders customer service team at **1.877.426.6860** or by e-mail at info@lunchboxorders.com